



## GROUP STUDENT INSURANCE INFORMATION

### Insurance Description

For the **2022-2023** school year, Harvest Christian Academy will be offering student accident insurance protection as a benefit to all students from the first day of school (or the date of enrollment, whichever is later) until the last day of the regular school year. This includes traveling to and from school; while attending classes on school premises; and while participating or attending as a spectator in any school-sponsored activity inside or outside school premises under the direct supervision of the proper school authority. This insurance plan is intended to run parallel with your existing personal insurance or it can be used by itself if you do not currently have personal medical insurance.

### Claim Procedure

In an event of loss or injury, the parent will need to do the following:

- 1) Go to the nurse's office to request a copy of the Student Accident Report and complete the Student Insurance Personal Accident Claim form.
- 2) Submit all forms, medical notes and receipts to:  
Equitable Adjusting & Service Company (2<sup>nd</sup> floor)  
217 Julale Center, 424 West O'Brien Dr.  
Hagatna, GU 96910  
(671) 477-7514
- 3) Go to the clinic, if needed. On the section where Insurance Policy Number is requested, you may indicate the **PA Policy Number: AGA-GSP12-16791**. If the individual would like to make payment at the clinic, they may or they can simply bring the billing to MIUI for reimbursement. It will also depend on the clinic if they require payment up front.

All documents from the School Nurse's office and the clinic must accompany the attached claim form before submitting to Equitable Adjusting & Service Co.

### Policy Summary

For the full description of the policy, coverages, and limitations, please contact the School Nurse.